



## **Preventing Sexual Violence in Higher Education Act Annual Report Template**

### *Instructions*

As a higher education institution in Illinois, your school must provide an annual report with data and information related to the implementation of the Preventing Sexual Violence in Higher Education Act (Act). The 2017 report covers data and information concerning the preceding calendar year (January 1 – December 31, 2016). Your report is due to the Illinois Department of Human Rights and the Illinois Attorney General's Office by November 1, 2017. See 110 ILCS 205/9.21(b).

This form provides guidance for reporting to the Illinois Attorney General's Office. Schools may, but are not required to, use this form for their report. A complete report must include the documents identified in Part A and the data requested in Part B. Part C provides space, if desired, for your school to include information to explain, contextualize or clarify data or information provided in Parts A and B. Your school may submit its Annual Security & Fire Safety Report (i.e., Clery Act Report) and, if necessary, supplement it with additional data and information to fulfill the Preventing Sexual Violence in Higher Education Act's reporting requirements.

If your institution fails to submit a report, or submits an incomplete report, it will be listed on the Illinois Attorney General's website as an institution that is not in compliance with the Act.

For more information regarding the reporting requirements, please read the Frequently Asked Questions Regarding the Act's Reporting Requirements, which you can find on the Illinois Attorney General's website at <http://www.illinoisattorneygeneral.gov/rights/civilrights.html>.

## Preventing Sexual Violence in Higher Education Act Annual Report

### Form

Name of Higher Education Institution: Columbia College Chicago

Campus (if applicable): \_\_\_\_\_

Completed By/Primary Contact: Adam Weiss

Address: 600 S. Michigan, Chicago, IL 60605

Phone Number: 312-369-7824 Email Address: aweiss@colum.edu

#### PART A

Provide one copy of the most recent version of each of the following documents:

- ┘ The higher education institution's comprehensive policy (*see* 110 ILCS 155/10); and
- ┘ The higher education institution's concise, written notification of a survivor's rights and options under its comprehensive policy (*see* 110 ILCS 155/15).

#### PART B

##### I. Campus Training, Education and Awareness

##### A. Student Primary Prevention Programming

Identify any and all institutional actions and strategies intended to prevent sexual violence before it occurs by means of changing social norms and other approaches, including, without limitation, training programs, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions that occurred during the 2016 calendar year. *See* 110 ILCS 155/30(b). If necessary, append additional pages.

Program name	Type/description	Date(s)	Location(s)	Target audience	Number of attendees
Please see Attachment #3.					

B. Employee Training (*optional*)

Identify any and all training provided to higher education institution employees who, with respect to reports of sexual violence, domestic violence, dating violence or stalking: (1) receive student reports, (2) refer or provide services to survivors or (3) participate in the complaint resolution procedure. *See* 110 ILCS 155/30(c). If necessary, append additional pages.

Program name	Type/description	Date(s)	Location(s)	Target audience	Number of attendees
Please see Attachment #4.					

II. Reports

Identify the total number of reports made to the following groups of individuals in the 2016 calendar year. If a higher education institution is aware that a student reported an incident more than once, it may provide an explanation for this or any other additional information regarding its reports in Part C below. *See* 110 ILCS 155/25 and 110 ILCS 205/9.21(b).

	Reports to the Title IX coordinator/responsible employees	Reports to confidential and anonymous resources
Sexual violence	11	12
Domestic violence	1	0
Dating violence	5	5
Stalking	2	3

A. Responses to Reports to the Title IX Coordinator or Responsible Employees

Of the total number of reports or disclosures made to the Title IX coordinator or responsible employees at the higher education institution (identified in Part B, Section II), please report the number of times the following occurred:

	Survivor requested not to proceed with the complaint resolution procedure	HEI investigated allegation	HEI referred allegation to local or State law enforcement	HEI resolved allegation through complaint resolution procedure
Sexual violence	2	11	5	5
Domestic violence	0	1	0	1
Dating violence	2	5	1	3
Stalking	0	2	2	0

B. Complaint Resolution Procedure Outcomes

Of the total number of reports reviewed through the complaint resolution procedure, identify the number of students who received the following outcomes. Please provide a description of the other types of discipline students received for violating the comprehensive policy in Part C of this report.

	Found not responsible for violation of comprehensive policy	Dismissed/expelled	Suspended	Otherwise disciplined
Sexual violence	0	0	1	4
Domestic violence	0	0	0	1
Dating violence	0	0	0	3
Stalking	0	0	0	0

## PART C

Use this space to provide any explanations or clarifications for information and data provided as part of the report. (Append additional pages as necessary.)

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Columbia College Chicago respectfully requests that the Illinois Department of Human Rights and the Illinois Attorney General's Office note the following when reviewing the information provided as part of this report. First, while Columbia only counted an incident as "HEI referred allegation to local or state law enforcement" where a police officer (usually a member of the Chicago Police Department) contacted a complainant or respondent in connection with the incident, Columbia encourages, but does not require, all victims who elect to formally report to the College to also notify local law enforcement. Second, as some Columbia students live in the University Center – a dormitory building located at 525 S. State Street, Chicago, IL, 60605 – alongside students from Roosevelt University, DePaul University, and Robert Morris University (Illinois), Columbia's statistics include incidents involving students from other institutions; Columbia counted those University Center cases involving at least one Columbia party. Third, in addition to the employee training reported in Part B(I)(B), Columbia's Title IX Coordinator provides a Title IX "refresher course" in advance of each hearing to those College employees serving as hearing panelists. Fourth, as Columbia provided this information in accordance with the Preventing Sexual Violence in Higher Education Act's requirements and definitions, it is possible that the statistics included here do not align precisely with similarly reported information.

Please also note that, for Part B(II)(B), "otherwise disciplined" includes relocating a student to a different residence hall, banning a student from living in any College residence hall, imposing no-contact orders, revoking a student's privileges to participate in extracurricular activities, and requiring a formal letter of apology.

The statements and statistics contained in this report are based upon information known as of this date. Columbia reserves the right to modify any statement or statistic based upon information it may learn at a later date.

Columbia believes that it has provided the Illinois Department of Human Rights and the Illinois Attorney General's Office with the information required to comply with the Preventing Sexual Violence in Higher Education Act. However, if any additional information is needed, please feel free to contact the Columbia employee listed above.

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Submit completed reports via mail or email to the addresses below by **November 1, 2017**:

- Office of the Illinois Attorney General  
Civil Rights Bureau  
100 W. Randolph Street, 11th Floor  
Chicago, IL 60601  
[civilrights@atg.state.il.us](mailto:civilrights@atg.state.il.us)
- Illinois Department of Human Rights  
100 W. Randolph Street, 10th Floor  
Chicago, IL 60601