

Mr. Mike Miles
Superintendent
Dallas Independent School District
3700 Ross Avenue
Dallas, Texas 75204

Dear Mr. Miles,

Thank you very much for offering me the Chief of Staff position with the Dallas Independent School District. I was looking forward to embarking on the journey to ensure that Dallas ISD students receive a top-notch education. After our few meetings together, I am certain that you and the team are the best people for the job and are destined to change Dallas ISD.

Unfortunately, due to personal and family reasons, I am no longer in a position to serve as your Chief of Staff. While I am grateful for the opportunity and understand that you have acted upon my acceptance, I know that sometimes one has to do what is best for the family. Therefore, I am hoping you will understand my position.

I hope our paths will cross in the future and if there is anything I can do to help, please don't hesitate to contact me. I enjoyed meeting you and the rest of your staff and have no doubt that you will bring great success to the district. You have been most kind and professional throughout the interview and on-boarding process, and I only wish the best for your continued success.

Sincerely,

Leonardo Caballero