

Mike,

Here is our response to your public records request (below) regarding the kickoff meeting of the CCMS Governance Committee on Jan. 31-Feb. 1.

- The name and address of the hotel: Holiday Inn Golden Gateway, 1500 Van Ness Avenue, San Francisco, CA 94109
- The number of rooms booked for attendees: 52
- A list of those attending: See attachment
- The cost of the hotel rooms, meals and related travel expenses: Hotel - \$5,805.80; Meals (dinner and continental breakfast) - \$2,790.80 (Costs over \$18 per person and items not covered by the AOC's business meal guidelines were paid by the Administration of Justice Fund. These expenditures are consistent with permissible uses for the fund. Information about the fund is posted on our public website at <http://www.courtinfo.ca.gov/reference/documents/factsheets/ajf.pdf>)
- The cost of booking the facility for the CCMS Committee: None (The meeting was held at the AOC headquarters at 455 Golden Gate Avenue, San Francisco.)
- Travel expense claims for all those in attendance: The travel expense claims are still being received and will be processed over the next several weeks. The known costs are \$5,805.80 for the hotel as listed above and \$4,623.50 for airfare. If you still would like information regarding the travel expense claims after they are received and processed, please send a request to [pubinfo@jud.ca.gov](mailto:pubinfo@jud.ca.gov), and we will respond to that request.

Philip R. Carrizosa  
Office of Communications  
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