



OFFICE OF
SHERIFF-CORONER

COUNTY OF SAN JOAQUIN

7000 Michael N. Canlis Blvd,
French Camp, CA 95231-9781

Steve Moore
Sheriff-Coroner
Public Administrator

Public Records Request Form

This form is not required to submit a request, but helps the Department with tracking and responding.

To be Completed by Requestor

Name of Requestor: Kurtis Ming and Tamara Christian

Agency/Company: CBS/KOVR

Address: 2713 KOVR Drive
West Sacramento, CA. 95605

Telephone: 916-374-1327 and 916-374-1361

Fax: 916-374-1427

Email: KMing@KOVR.com and TChristian@KOVR.com

Requested Documents (Please be as specific as possible)

**please see attached request*

Please indicate how you would like the Department to respond to your request:

Walk in / Personal Pick-up

Fax

Computers/Email

Mail

Other _____

For internal use only.

Request Received	Request Completed (Notification Given of Record Availability)	Request Picked-Up/Mailed/Faxed
Date Due: _____ Staff Initials: _____	Date: _____ Staff Initials: _____	Staff Initials: _____
How Request Was Received	Notification	Completion
<input type="checkbox"/> Walk-in <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Other	Assigned to: _____ 1st Response: _____ 2nd Response: _____	<input type="checkbox"/> Pick-Up <input type="checkbox"/> Faxed <input type="checkbox"/> Mailed <input type="checkbox"/> Other

To the office of Sheriff-Coroner County of San Joaquin

9/26/2018

Under CPRA Government Code Section 6250-6270. I request that the information supplied back to us as a result of this CPRA be in an electronically searchable file.

I am submitting a request for the following information pertaining to the San Joaquin Sheriff-Coroner's Office.

-We are requesting the written policy as it was on June of 2017 for what disclosures were given to a family up front if loved ones remains' were being harvested.

-We are requesting the current 2018 policy for what disclosures are presented to a family up front if loved one's remains are being harvested.

-We are requesting written policy as it was on June 2017 pertaining to disclosures or options that were given to a family of what happens to a loved one's remains once the coroner's office is finished with them.

-We are requesting the current 2018 written policy pertaining to disclosure or options that are given to a family about what happens to a loved one's remains once the coroner's office is finished with them.

-We are requesting written policy for 2017 and 2018 for how the county coroner disposes of remains after coroner's investigation.

-What is the written policy pertaining to when the coroner's office harvests;

An entire brain

Spinal cord

Pituitary gland

Dura mater

Vertebral bodies.

-What is the written policy from 2017-2018 pertaining to the time frame of investigations, where each of these specimens is collected?