**FUNCTIONAL RESUME MODEL**

**NAME**

Street Address

City, State Zip Code

Phone

email

**Professional Objective**

**Highlights of Qualifications**

**Relevant Skills and Accomplishments**

**---------------------Skills**

**---------------------Skills**

**---------------------Skills**

**Employment History**

00/00 – 00/00 Position Company City, State

00/00 – 00/00 Position Company City, State

**Education**

**State University** City, State

Bachelor of Science in

**Optional Category**