

K 33233



"The Quality Brand"

Phone (303) 296-8404

TEMP.

DATE JUNE 17 2011

SOLD TO

ADDRESS

SOLD
BY

DOC

CHG

REC'D.
ON
ACCT.

[illegible]

ALL ACCOUNTS DUE IN 7 DAYS FROM DATE OF INVOICE. 1-1/2% interest per month will be added on all delinquent accounts. In case of default you will be held liable for this indebtedness to include all collection, court costs and attorney fees. All goods in package form are sold at weight when packed, wrapped meats are sold at weight taken after wrapping. No claim of any character will be considered unless immediate notice is given as soon as goods are received.

DUPLICATE COPY

Thank You

REC # 1786





Modown PACKING COMPANY, INC.

"The Quality Brand"

3995 High St., Denver, CO 80202

"The Quality Brand"

Phone (303) 296-8404

TEMP.

DATE _____

20

SOLD TO

ADDRESS

SOLD
BY

COD

CHG

REC'D.
ON
ACCT.

QUAN.

DESCRIPTION

WEIGHT

PRICE

AMOUNT

DATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
5/1	Car Wash	238.29		711.62

ALL ACCOUNTS DUE IN 7 DAYS FROM DATE OF INVOICE. 1-1/2% interest per month will be added on all delinquent accounts. In case of default you will be held liable for this indebtedness to include all collection, court costs and attorney fees. All goods in package form are sold at weight when packed, wrapped meats are sold at weight taken after wrapping. No claim of any character will be considered unless immediate notice is given as soon as goods are received.

CUSTOMER'S COPY

Thank you

Post 1622
Rec. 770

FRONT RANGE WHOLESALE
RESTAURANT SUPPLIES INC.

PO BOX 751

CASTLE ROCK, 80104-0751

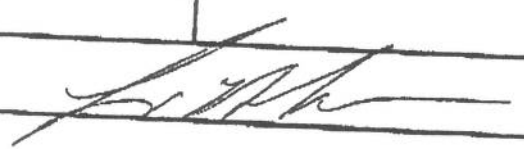
PHONE 303-480-8788 FAX 303-480-8792

Invoice

DATE	INVOICE #
4/20/2011	211042010

BILL TO
PRE-ARRAIGNMENT DETENTION CENTER 1351 CHEROKEE ST. DENVER, CO. 80204



DRIVER		P.O. NO.		TERMS	
DAN		1620		NET 7 DAYS	
ITEM	DESCRIPTION	QUANTITY	RATE	AMOUNT	
940363-LB	LB- GENOA SALAMI	19.6	3.696	72.44	
262385-EA	EA- GAL. IMITATION VANILLA EXTRACT	2	7.839	15.68	
711059	5# WALNUT HALVES & PIECES	2	23.306	46.61	
130310	10# RAISINS	1	18.374	18.37	
230032-EA	EA- gallon HORSERADISH	1	14.583	14.58	
201010-EA	EA- 14oz BACON BITS	6	1.608	9.65	
741930	2/3# ROUND YELLOW TORTILLA CHIPS	5	8.672	43.36	
740440	60/1oz UNCLE RAYS CHIPS	2	16.57	33.14	
920525	18/7oz CHICKEN CORDON BLEU	4	33.93	135.72	
908192	10# 4x1 BEEF CUBE STEAKS	8	24.39	195.12	
		Total		\$584.67	



CITY AND COUNTY OF DENVER

DEPARTMENT OF SAFETY

FIRE • POLICE • SHERIFF

9-1-1 • COMMUNITY CORRECTIONS

CRIME PREVENTION & CONTROL • SAFE CITY

Denver Sheriff Department
Inter-Office Correspondence

MEMORANDUM

Date: April 24, 2012

To: Brian Maass

From: Gary Wilson, Director of Corrections and Undersheriff

Subj: Press Release

The Denver Sheriff Department (DSD) employees who work inside of the Downtown Detention Center and the Denver County Jail are responsible for managing, housing and maintaining order and custody of approximately 2,100 inmates per day. The two jails average approximately 135 officers on duty in per shift to accomplish this complex task.

It is the policy of the DSD to provide meals, at a minimal cost, to all employees while they are on duty. DSD employees can elect to pay to eat inside of the dining rooms or bring their own meal. Officers who work at the jails receive one meal break per shift and are not allowed to leave the facility grounds because they are required to respond to any emergency inside of the facility during their meal break. Officers who work outside of the jail may also elect to eat inside of the jail and are required to respond to emergencies, if needed.

The food that is prepared and available for staff is the same basic type of food that is prepared for jail inmates. There are some added items such as fruit, cookies and salad items. On occasion, the staff may have an additional entrée choice to choose from as well.

The average cost per meal for staff has recently fluctuated between .74 to .78 cents. This number does not include labor cost because there is no additional labor cost associated with this activity. DSD leverages the labor resource of the Food Stewards who currently oversee the preparation of the inmate meals.

DSD employees are required to pay either \$15.00 per month through payroll deduction or \$1 per meal to eat inside of the jail facilities' dining room. In 2010, the total amount paid by DSD employees for meals was \$59,499.00 and in 2011 \$60,758.00.

For the past several years, DSD has successfully provided this meal option to our staff while operating within our appropriated budget.

DENVER SHERIFF DEPARTMENT Office of the Director of Corrections/Undersheriff		Department Order 3600.2D	Pages: 3
Date of Last Review: June 2010	Annual Review Date: June	Date Effective: 12-15-2010	
Related Standards:			
Subject: MEALS FOR EMPLOYEES AND GUESTS			

1. **Purpose:** The purpose of this order is to prescribe the Denver Sheriff Department (DSD) policy regarding the serving of meals to employees and guests.
2. **Policy:** It is the policy of the Denver Sheriff Department (DSD) to provide meals, at a minimal cost, to all employees while they are on duty.
3. **Cancellation:** This order supersedes and cancels previous versions of Department Order 3600. Please remove that order from your department order book.
4. **Guidelines:**
 - A. It is the policy of the Denver Sheriff Department (DSD) to provide meals, at a minimal cost, to all employees while they are on duty.
 - B. Employees, who, during their regular tour of duty, are at the Downtown Detention Center (DDC) or the Denver County Jail (COJL) will have access to at least one meal. This includes employees at all locations of the Denver Sheriff Department:
 - Downtown Detention Center (DDC)
 - Denver County Jail (COJL)
 - Court Services
 - Civil Unit
 - Denver Health Medical Center (DHMC) and the Correctional Care Facility (CCMF)
 - Technology Support and Special Services (TSP)
 - Training Division
 - Vehicle Impound Facility (VIF)
 - Administration Division
 - Internal Affairs Bureau (IAB) and Civil Liabilities
 - C. Meal breaks are not to exceed thirty (30) minutes in length.

D.O. Number: 3600.2D	Date Effective: 12-15-2010	Page: 2 of 3
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- D. It will be the responsibility of the Division Chief of each facility to implement a meal ticket purchase procedure for any non-departmental employee who wishes to eat at either facility.
- E. The cost will be determined by the Director of Corrections and Undersheriff and the Food Services Manager.
- F. All cash that is collected for this purpose will conform to City and County of Denver cash handling procedures.

5. Complimentary Guests:

- A. Guests who have been invited to the Downtown Detention Center (DDC) or the Denver County Jail (COJL), including law enforcement personnel from other jurisdictions, may be invited to dine as guests. Other guests may include those who are rendering a service or consultation to the jail administration, or inmates. Authorization may be given by the Director of Corrections and Undersheriff, the Division Chiefs, or the supervisor on duty.
- B. During emergency conditions, or situations, meals will be authorized at the discretion of the Division Chief or designee.

6. Leaving the Facility for Meals:

- A. Employees who are on duty at the Downtown Detention Center (DDC) or the Denver County Jail (COJL) will not leave the facility to buy food, unless authorized by a supervisor.
- B. All employees are expected to eat in the employee dining room and be available for duty at all times.
- C. Food may not be delivered from an outside vendor, to the detention facilities (DDC or COJL) or other divisions, unless authorized by the Division Chief or designee of that facility. The Division Chief of each division, with the approval of the Director of Corrections and Undersheriff, may establish rules regarding food in his/her facility.

7. Implementation:

- A. There will be a payroll deduction taken each month for the cost of all employee meals.
- B. Any employee who does not wish this deduction will need to put the request in writing to his/her Division Chief.
- C. Any employee who does not participate in the payroll deduction will be expected to bring his/her own food in.

D.O. Number: 3600.2D	Date Effective: 12-15-2010	Page: 3 of 3
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D. Any employee who does not participate in the payroll deduction may purchase a meal ticket for that day. The Division Chief of the facility will determine the method by which the ticket purchasing procedure will be done.

E. The only free items will be coffee, tea, milk and juice.

F. A list of employees who are not paying for meals on payroll deduction will be posted in the officer's dining room. Supervisors will review the list and report any violations.

8. Responsibility:

A. Training: The Training Academy will ensure that the curriculum of all currently existing classes and any newly developed classes are compliant with this order.

B. Management: The Division Chief/Unit Commander or Unit Manager of any division or unit affected by this policy will:

- Ensure that existing procedures and all newly developed orders are in compliance with this order.
- Ensure that all affected personnel are made aware of this policy.
- Ensure this policy is reviewed annually for compliance with all federal, state and local laws and standards.

C. Supervisors: All supervisors will ensure that the provisions of this policy are being followed.

D. Staff: All officers and employees will comply with the provisions of this policy.

9. Effective Date: This order will become effective immediately.

Gary Wilson
Director of Corrections and Undersheriff

Approved:

Mary Malatesta
Manager of Safety