#### U.S. Department of Housing and Urban Development

Washington, DC 20410-0100

04/15/2019

REAL ESTATE ASSESSMENT CENTER

633710 / 800002948

Capitol Hill 701 E 14th Ave Denver, CO 80203 -2034

Dear Owner:

Enclosed with this letter/electronic file is the latest Physical Inspection Summary Report for your property. An inspector, certified by HUD in the use of the inspection protocol, performed the inspection. The report includes property and ownership profile information and shows each deficiency observed during the inspection. Also enclosed is a short description of the elements of the report to assist you in interpretation.

The physical inspection was completed pursuant to HUD regulations at 24 CFR Part 5 and Part 200. You may review the regulations at any time from the Real Estate Assessment Center (REAC) web site at http://www.hud.gov/offices/reac. This site provides information about REAC and the physical inspection process and allows you to download a free copy of the inspection software and view deficiency definitions.

If the inspector noted any exigent health and safety (EH&S) deficiencies at the time of the inspection, you or your representative received a report listing those deficiencies. HUD requires you to immediately correct or mitigate all such deficiencies and report your actions within three (3) business days of receipt of the report. If you have not already done so, please provide the local HUD Office of Housing with a certification, on your letterhead, that these exigent items have been corrected. You must use the language in the enclosed certification to report completion of the EH&S deficiencies. If your property is assigned to a Performance Based Contract Administrator (PB-CA), your certification should be sent to the PB-CA and not to the local HUD office. If the loan is under the 232 program, your certification should be sent to the Account Executive with the Office of Healthcare Programs (OHP). Do not send your report to REAC.

Because your property received a score of 60 or above, HUD requires that you note and correct all deficiencies as part of your ongoing maintenance program. If there are any special requirements for your property, the local Office of Housing or PB-CA having jurisdiction will contact you. If, you are still working to complete approved work under an earlier PC or formal Plan of Action (PA), or you have not yet certified completion of a PC or PA, the Office of Housing requires that you contact the local HUD Office of Housing to discuss this inspection and its relationship to work in progress, or, if a 232 loan, the local OHP. If the mortgage on your property is insured by HUD/FHA, please provide copies of all correspondence regarding this inspection to your mortgagee.

If your property had any EH&S deficiencies, and you fail to correct all of these deficiencies within the required timeframe, or falsely certify to repairs made, these noncompliance issues may adversely affect your eligibility for participation in HUD programs. Under HUD's Previous Participation Review and Clearance procedure, these non-compliance issues constitute a standard for disapproval pursuant to 24 CFR Section 200.230(c)(3) and HUD Handbook 4065.1 REV-1, paragraph 2-1(D)(1)(b). Under these circumstances, a flag (disqualifying entry) will be

placed in the Active Partner Performance Systems (APPS) in accordance with the textual "NOTE" at the conclusion of paragraph 2-1(D)(1) of the above referenced handbook. This letter is the only notice that you will receive of the placing of a flag in the APPS for noncompliance.

We appreciate your cooperation during the inspection, and remind you of your ongoing responsibility to maintain this property in a manner that is decent, safe, sanitary and in good repair.

Thank you for your cooperation.

Sincerely,

**SAMUEL TUFFOUR**PROGRAM MANAGER, PHYSICAL ASSESSMENT SUBSYSTEM
Real Estate Assessment Center

**Enclosures** 

#### **Inspection Snapshot**

**Inspection ID:** 633710 **Inspection Time:** 11:14 AM - 09:48 PM

Inspection Start Inspection End

 Date:
 02/22/2019
 Date:
 02/22/2019

 Property ID:
 800002948
 Property Type:
 Multifamily

Property Name: Capitol Hill

**Inspection State:** Successful **Score:** 84c\*

#### **Property Profile**

Property Name: Capitol Hill

Scattered Site? No Multiple Site? No

Address Line 1: 701 E 14th Ave

Address Line 2:

 City:
 Denver
 State:
 CO

 ZIP:
 80203
 Extension:
 2034

**Phone:** (303) 327-5302 **Extension:** 

Fax: (303) 830-6713 Email: capitalhill@pkmanagement.com

		Building			Units	
Type	Expected	Actual	Sampled	Expected	Actual	Sampled
Residential	9	9	9	121	121	22
Common	0			-	-	-
Total	9	9	9	121	121	22

Occupancy Information						
No. of Occupied Units	No. of Occupied Units Occupancy Rate Inspect Vacant Units					
118	98%	No				

Bed bugs reported by management in units

(b) (6) ¿Roof access-the flat roof

is partially accessible" see building comment field for type of roof. This property had Comments \$4,000,000 in upgrades.

Report generation date/time: 04/15/2019 12:43 PM Score Version: 2 Page: 2 of 30 Report template version: 04/15/2011 Note: The report generation date/time does not reflect the inspection release date/time.

#### **Participant Profile**

Management Agent [Primary Contact / Present During Inspection]

Name (F, MI, L): Anitra Radcliffe
Organization: PK Management
Address Line 1: 1960 Clarkson Street

Address Line 2:

City: Denver State: CO

**ZIP**: 80218 **Extension**:

**Phone:** (720) 343-8464 **Extension:** 105

Fax: (303) 500-3279 Email: aradcliffe@pkmanagement.com

Owner [Not Present During Inspection]

Name (F, MI, L): Ashley Keegan Organization: GHC Housing

Address Line 1: 15301 Ventura Blvd Ste B570

Address Line 2:

City: Sherman Oaks State: CA

**ZIP**: 91403 **Extension**: **Phone**: (818) 808-0600 **Extension**:

Fax: (818) 906-8385 Email: Ashley@ghchousing.com

Site Manager [Present During Inspection]

Name (F, MI, L): Celeste Gilbert

Organization: Capital Hill Apartments
Address Line 1: 818 E. 20th Avenue

Address Line 2:

City: Denver State: CO

ZIP: 80205 Extension:

**Phone:** (303) 327-5302 **Extension:** 

Fax: (303) 830-6713 Email: capitalhill@pkmanagement.com

#### Score Summary

Area	Possible Points	Deductions(Excluding H&S)	Pre H&S Points	H&S Deductions	Final Points
Site	16.34	1.12	15.22	7.00	8.22
Building Exterior	18.44	3.47	14.97	0.00	14.97
Building Systems	19.73	0.33	19.40	0.00	19.40
Common Area	4.98	0.43	4.55	0.23	4.32
Unit	40.52	1.88	38.64	1.19	37.45
Total	100.00	7.23	92.77	8.43	84.35

Score Version: 2 Score Date: 04/15/2019 Final Score: 84c\*

#### **Score History**

Inspection Id	Inspection Date	Pre H&S Points	Final Score
633710	02/22/2019	92.77	84.35c*

#### **Health & Safety Summary**

	Site	Buildings	Units	Total			
Non-Life Threatening (NLT)							
Actual	1	1	4	6			
Projected	1	1	22	24			
Life Threateni	ng (LT)						
Actual	0	0	9	9			
Projected	0	0	50	50			
Smoke Detect	ors (SD	)					
Actual	0	0	1	1			
Projected	0	0	6	6			
Overall							
Actual	1	1	14	16			
Projected	1	1	77	79			

#### **Health and Safety Narrative**

1 site, 9 buildings and 22 units were inspected.

16 health and safety deficiencies(HSD) were observed.

#### Percentage Inspected:

Site (PIS): 100% Building (PIB): 100% Unit (PIU): 18%

#### **Projected HSD:**

Site = (Actual HSDS) / PIS Building = (Actual HSDB) / PIB Unit = (Actual HSDU) / PIU

If all buildings and units were inspected, it is projected that a total of 79 health and safety deficiencies would apply to the property.

#### **Systemic Deficiencies**

Туре	Area	ltem	Deficiency	B/U with defects	Total B/U	%
Ordinary	Site	Grounds	Site - Erosion/Rutting Areas (Grounds)	1	1	100
Ordinary	Site	Market Appeal	Site - Graffiti (Market Appeal)	1	1	100
Ordinary	BE	FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	9	9	100
Ordinary	Unit	Windows	Unit - Damaged/Missing Screens (Windows)	10	22	45
Ordinary	Unit	Emergency/Fire Exits	HS - Emergency/Fire Exits Blocked/ Unusable (Emergency/Fire Exits)	9	22	41

#### Note:

B/U - Indicates Buildings or Units

BE - Indicates Building Exterior

BS - Indicates Building Systems

CA - Indicates Common Areas

Capital items are repairs that generally require large cash outlays. (Items such as new roofs and new appliances)

Ordinary items are repairs that require smaller cash outlays. (Items such as light fixtures, fire extinguishers and smoke detectors)

#### **Building/Unit Summary**

Entity	Expected	Actual	# Inspected	# Reported Uninspectable
Building	9	9	9	0
Unit	121	121	22	4

#### Building 1 - 1825 logan st [ Sample , Inspected ]

Address Line 1: 1825 LOGAN ST

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Walkup/Multifamily Apts	1910	3	28	28

**Comments:** Roof was accessible and inspected. This building was a work in

progress and the front lawn was torn up causing the appearence of

erosion with dirt missing from under the sidewalk.

Unit #	# Bedrooms	Occupied?	Uninspected Reason?
(b) (6)	1 Bedroom	Yes	
	0 Bedroom	Yes	
	0 Bedroom	No	Vacant
	0 Bedroom	Yes	
	1 Bedroom	Yes	
	1 Bedroom	Yes	
	1 Bedroom	Yes	

#### Building 2 - 701 east 14th ave [ Sample , Inspected ]

Address Line 1: 701 E. 14th Ave

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Walkup/Multifamily Apts	1911	3	43	43

**Comments:** Roof was accessible and inspected. Upgrades for the entire property

included new flooring, HVAC's, exterior paint and fencing and 8 new

boilers.

Unit #	# Bedrooms	Occupied?	Uninspected Reason?
(b) (6)	0 Bedroom	Yes	
	1 Bedroom	Yes	
	0 Bedroom	Yes	
	1 Bedroom	Yes	
	0 Bedroom	Yes	
	1 Bedroom	Yes	
	0 Bedroom	Yes	
	0 Bedroom	Yes	

#### Building 3 - 1746 clarkson st [ Sample , Inspected ]

Address Line 1: 1746 Clarkson St.

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Walkup/Multifamily Apts	1906	2	16	16

**Comments:** Roof was accessible and inspected.

Unit #	# Bedrooms	Occupied?	Uninspected Reason?
(b) (6)	1 Bedroom	Yes	
	1 Bedroom	No	Vacant
	1 Bedroom	Yes	No Access
	1 Bedroom	Yes	

#### Building 4 - 1920 east 17th ave [ Sample , Inspected ]

Address Line 1: 1920 E. 17th Ave.

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Type Constructed In Floors Expected Unit Count Actual Unit

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				Count
Walkup/Multifamily Apts	1900	2	4	4

**Comments:** Roof was not accessible and was not inspected.

#### Building 5 - 1924 east 17th Ave [ Sample , Inspected ]

Address Line 1: 1924 E. 17th Ave

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Walkup/Multifamily Apts	1900	2	4	4

**Comments:** Roof was not accessible and was not inspected.

Unit #	# Bedrooms	Occupied?	Uninspected Reason?
(b) (6)	1 Bedroom	Yes	

#### Building 6 - 1928 east 17th Ave [ Sample , Inspected ]

Address Line 1: 1928 E. 17th Ave

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Walkup/Multifamily Apts	1900	2	4	4

**Comments:** Roof was not accessible and was not inspected.

#### Building 7 - 1667 race st [ Sample , Inspected ]

Address Line 1: 1667 Race St.

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

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Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Walkup/Multifamily Apts	1900	2	4	4

**Comments:** Roof was not accessible and was not inspected.

Unit #	# Bedrooms	Occupied?	Uninspected Reason?
(b) (6)	2 Bedrooms	Yes	

#### Building 8 - 1601-15 east 17th [ Sample , Inspected ]

**Address Line 1:** 1601-1615 E. 17th Ave

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Row or Townhouse	1897	2	8	8

**Comments:** Roof was not accessible and was not inspected.

	Unit #	# Bedrooms	Occupied?	Uninspected Reason?
/	h) (C)	3 Bedrooms	Yes	No Access
	D) (D)	3 Bedrooms	Yes	
		3 Bedrooms	Yes	

#### Building 9 - 1901-21 east 16th [ Sample , Inspected ]

Address Line 1: 1901-1921 E. 16th Ave

Address Line 2:

 City:
 DENVER
 State:
 CO

 Zip:
 80203
 Extension:
 1251

Туре	Constructed In	Floors	Expected Unit Count	Actual Unit Count
Row or Townhouse	1925	2	10	10

**Comments:** Roof was not accessible and was not inspected.

Unit # # Bedrooms Occupied? UnInspected

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		Reason?
(h) (6) 2 Bedi	ooms Yes	
2 Bedi	ooms Yes	

#### Certificates

Certificate Item	Certificate State
Boilers	Yes - This certificate is provided or is not expired
Elevators	NA - This certificate is not applicable for this property
Fire Alarms	NA - This certificate is not applicable for this property
Lead-Based Paint Disclosure Forms	Yes - This certificate is provided or is not expired
Lead-Based Paint Inspection Reports	No - This certificate cannot be provided or is expired
Sprinkler Systems	NA - This certificate is not applicable for this property

#### **Score Details**

Note: The inspection software allows for the recording of the same deficiency as many times as it occurs. However, it is only scored once. The number within the parenthesis after the Deficiency indicates the number of observations for this inspectable area. For example; "Site - Spalling (Walkway / Steps) (4)" indicates the deficiency was observed and recorded 4 times under Site. Each individual observation can be found in the Deficiency Details section of this report.

Item	Deficiency Severity		Points Deducted	Points Received
Site - Capitol Hill - S				
Non-Health And Sa	fety Deficiencies			
Market Appeal	Site - Graffiti (Market Appeal)	Level 1	1.12	
Health And Safety I	Deficiencies	•		
Grounds	Site - Erosion/Rutting Areas (Grounds) (NLT)	Level 3	7.00	
	•	•	8.12	8.22

Non-Health And Safe	pan st - Building Exterior [Possible Points : 4.32] ety Deficiencies			
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
Walls	BE- Cracks/Gaps (Walls)	Level 3	3.22	
			3.22	1.10

Non-Health And Safety Deficiencies				
Kitchen Items	Unit - Dishwasher/Garbage Disposal - Inoperable (Kitchen)	Level 2	0.19	
Windows	Unit - Damaged/Missing Screens (Windows) (2)	Level 1	0.03	
Windows	Unit - Inoperable/Not Lockable (Windows)	Level 1	0.05	
			0.26	1.68

Building 1 - 1825 logan st - Unit <sup>(b) (6)</sup> [Possible Points : 1.82]				
Non-Health And Safety Deficiencies				
Doors	Unit - Damaged Hardware/Locks (Doors)	Level 1	0.05	
Windows	Unit - Damaged/Missing Screens (Windows)	Level 1	0.03	
			0.08	1.74

#### Building 1 - 1825 logan st - Unit (b) (6) [Possible Points : 1.82]

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ltem	Deficiency	Severity	Points Deducted	Points Received
Non-Health And Sa	fety Deficiencies			
Doors	Unit - Damaged Hardware/Locks (Doors)	Level 3	0.20	
Health And Safety [	Deficiencies	•		
Doors	Unit - Damaged Frames/Threshold/Lintels/Trim (Doors) (NLT)	Level 3	0.11	
	•		0.31	1.51
Building 1 - 1825 lo	gan st - Unit <sup>(b) (6)</sup> [Possible Points : 1.82]			
Non-Health And Sat	fety Deficiencies			
Windows	Unit - Damaged/Missing Screens (Windows) (2)	Level 1	0.03	
		•	0.03	1.79
Building 2 - 701 eas	st 14th ave - Building Exterior [Possible Points : 6.0	631		
Non-Health And Sa		00]		
FHEO - Accessibility to Main Floor	T.	Level 3	0.00	
Entrance			0.00	6.63
			0.00	0.00
Building 2 - 701 eas	st 14th ave - Unit (b) (6) [Possible Points : 1.82] fety Deficiencies			
Windows	Unit - Damaged/Missing Screens (Windows)	Level 1	0.03	
		1	0.03	1.79
Building 2 - 701 eas	st 14th ave - Unit (b) (6) [Possible Points : 1.82]			
Health And Safety [	Deficiencies			
Smoke Detector	Unit - Missing/Inoperable (Smoke Detector) (SD)	Level 3	0.00	
		•	0.00	1.82
Building 2 - 701 eas	st 14th ave - Unit (b) (6) [Possible Points : 1.82]			
Non-Health And Sa	fety Deficiencies			
Windows	Unit - Damaged/Missing Screens (Windows) (2)	Level 1	0.03	
			0.03	1.79
Building 2 - 701 eas	st 14th ave - Unit (b) (6) [Possible Points : 1.82]			
Non-Health And Sa				

Item	Deficiency	Severity	Points Deducted	Points Received
Windows	Unit - Damaged/Missing Screens (Windows)	Level 1	0.03	
			0.03	1.79
Building 2 - 701 eas	t 14th ave - Unit <sup>(b) (6)</sup> [Possible Points : 1.82]			
Non-Health And Saf	ety Deficiencies			
HVAC System	Unit - Convection/Radiant Heat System Covers Missing/Damaged (HVAC)	Level 3	0.37	
			0.37	1.4
Building 2 701 ago	4.44th ava Unit (b) (6) [Descible Beints : 4.92]			
Building 2 - 701 eas  Non-Health And Saf				
Windows	Unit - Damaged/Missing Screens (Windows)	Level 1	0.03	
			0.03	1.79
	arkson st - Building Exterior [Possible Points : 2.	47]		
Non-Health And Saf	ety Deficiencies	•		
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
	<u> </u>		0.00	2.4
	arkson st - Building Systems [Possible Points : 2	.62]		
Non-Health And Saf				
Emergency Power	BS- Auxiliary Lighting Inoperable (Emergency Power) (2)	Level 3	0.33	
		•	0.33	2.2
	arkson st - Common Areas [Possible Points : 0.93	3]		
Non-Health And Saf	<u> </u>	l aval 0	0.00	
Floors	CA - Peeling/Needs Paint (Floors) (2) CA - Peeling/Needs Paint (Walls)	Level 2	0.03	
Walls Walls	CA - Peeling/Needs Paint (Walls)  CA - Peeling/Needs Paint (Walls)	Level 1	0.03	
vvalis	CA - r eeling/iveeus Fairit (vvalis)	Level I	0.03	0.0
			0.08	0.8

Non-Health And Safety Deficiencies

ltem	Deficiency	Severity	Points Deducted	Points Received
Doors	Unit - Deteriorated/Missing Seals (Entry Only) (Doors)	Level 3	0.27	
		•	0.27	1.5
Building 4 - 1920 ea	st 17th ave - Building Exterior [Possible Points : 0.6	62]		
Non-Health And Safe	ety Deficiencies			
Doors	BE - Damaged Hardware/Locks (Doors)	Level 3	0.26	
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
			0.26	0.36
Duilding E 4004	at 47th Ave. Duilding Entering Describe Deign	201		
_	st 17th Ave - Building Exterior [Possible Points : 0.	02]		
Non-Health And Safe FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
		1	0.00	0.62
Building 5 - 1924 east Non-Health And Safe	st 17th Ave - Common Areas [Possible Points : 0.52 ety Deficiencies	2]		
Walls	CA - Damaged (Walls)	Level 3	0.23	
Health And Safety D	<b>0</b> ( )			
Stairs	CA - Broken/Damaged/Missing Steps (Stairs) (NLT)	Level 3	0.23	
		1	0.47	0.05
	st 17th Ave - Building Exterior [Possible Points : 0.	62]		
Non-Health And Safe		1		
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
	1	1	0.00	0.62
	ce st - Building Exterior [Possible Points : 0.62]			
Non-Health And Saf		Level 3	0.00	

ltem	Deficiency	Severity	Points Deducted	Points Received
Entrance				
		l	0.00	0.62
Building 7 - 1667 rad	ce st - Unit (b) (6) [Possible Points : 1.82]			
Non-Health And Saf				
Windows	Unit - Damaged/Missing Screens (Windows) (2)	Level 1	0.03	
		•	0.03	1.79
Building 8 - 1601-15	east 17th - Building Exterior [Possible Points : 1.01	1		
Non-Health And Saf		· ·		
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
		l	0.00	1.01
Non-Health And Saf Doors	ety Deficiencies  CA - Damaged Surface (Holes/Paint/Rust/Glass) (Doors)	Level 2	0.12	
			0.12	0.19
Building 8 - 1601-15	east 17th - Unit (b) (6) [Possible Points : 1.90]			
Non-Health And Saf				
Doors	Unit - Damaged Surface (Holes/Paint/Rust/Glass) (Doors) (2)	Level 3	0.20	
Health And Safety D		T		
Electrical System	Unit - GFI - Inoperable (Electrical System) (2) (NLT)	Level 3	0.99	
			1.19	0.71
Building 8 - 1601-15	east 17th - Unit (b) (6) [Possible Points : 1.90]			
Non-Health And Saf		T		
Doors	Unit - Damaged Hardware/Locks (Doors)	Level 1	0.05	
			0.05	1.85
Building 9 - 1901-21	east 16th - Building Exterior [Possible Points : 1.54	1]		

Non-Health And Safety Deficiencies

ltem	Deficiency	Severity	Points Deducted	Points Received
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance)	Level 3	0.00	
			0.00	1.54

Building 9 - 1901-2	1 east 16th - Unit (b) (6) [Possible Points : 1.90]			
Non-Health And Sa				
Doors	Unit - Missing Door (Doors)	Level 1	0.11	
Windows	Unit - Damaged/Missing Screens (Windows) (4) Level 1		0.03	
Health And Safety	Health And Safety Deficiencies			
Stairs	Unit - Broken/Missing Hand Railing (Stairs) (NLT)	Level 3	0.09	
			0.23	1.67

Building 9 - 1901-21	east 16th - Unit (b) (6) [Possible Points : 1.90	]		
Non-Health And Safety Deficiencies				
Doors	Unit - Missing Door (Doors)	Level 1	0.11	
Windows	Unit - Damaged/Missing Screens (Windows) (3) Level 1		0.03	
			0.14	1.76

#### **Deficiency Details**

Item	Location/Comments	Deficiency/Severity	Decisions
Site - Capitol Hill - Sit	e(0)		
Non-Health And Safet	y Deficiencies		
Market Appeal	1825 logan st boiler room	Site - Graffiti (Market Appeal) - L1	<ul> <li>Graffiti</li> <li>Graffiti on 1 place that the public can see from 30 feet away</li> </ul>
Walkways and Steps	1667 race st	Site - Spalling (Walkways/ Steps) - L2	<ul> <li>Spalling (includes concrete porches and entry stoops)</li> <li>Large areas of spalling (greater than 4" by 4")</li> </ul>
Walkways and Steps	1920 east 17th ave	Site - Spalling (Walkways/ Steps) - L2	<ul> <li>Spalling (includes concrete porches and entry stoops)</li> <li>Large areas of spalling (greater than 4" by 4")</li> </ul>
Health And Safety De	ficiencies		
Grounds	1825 logan st Front walkway.	Site - Erosion/Rutting Areas (Grounds) (NLT) - L3	<ul> <li>Erosion/rutting</li> <li>Severe runoff has displaced soil causing current or potential damage to surrounding structures or systems</li> </ul>

Building 1 - 1825 loga	Building 1 - 1825 logan st[Sample,Inspected] - Building Exterior				
Non-Health And Safety	/ Deficiencies				
FHEO - Accessibility to Main Floor Entrance		BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance) - L3	- There IS an obstructed or missing accessible route to or from the main ground floor entrance (accessible route includes level surface to the door, ramps, etc.)		
Walls	North wall triple course brick pulling away from structure.	BE- Cracks/Gaps (Walls) - L3	<ul><li>Cracks or Gaps</li><li>Greater than 3/8" wide or deep by 6" long</li></ul>		

## Building 1 - 1825 logan st[Sample,Inspected] - Building Systems

None

Item	Location/Comments	Deficiency/Severity	Decisions	
Building 1 - 1825 logan st[Sample,Inspected] - Common Areas				
None				

_	logan st[Sample,Inspected] Safety Deficiencies		
Kitchen Items	Kitchen	Unit - Dishwasher/Garbage Disposal - Inoperable (Kitchen) - L2	<ul><li>Dishwasher or Garbage</li><li>Disposal</li><li>Garbage disposal does not function</li></ul>
Windows	Bedroom	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>
Windows	Living Area	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>
Windows	Living Area Window slams shut.	Unit - Inoperable/Not Lockable (Windows) - L1	<ul> <li>Lock/Operability</li> <li>Window cannot be opened or will not stay open (If the window is designed to do so.)</li> <li>Window is on 3rd floor or below</li> <li>There IS another operable window in the same floor area.</li> <li>This condition DOES NOT RESULT in a Health and Safety concern.</li> </ul>

Building 1 - 18	Building 1 - 1825 logan st[Sample,Inspected] - Unit (b) (6)				
Non-Health An	Non-Health And Safety Deficiencies				
Doors	Hallway	Unit - Damaged Hardware/ Locks (Doors) - L1	<ul> <li>All Other Doors (includes closet or other interior doors)</li> <li>Hardware is damaged or missing</li> </ul>		

Item	Location/Comments	Deficiency/Severity	Decisions
			<ul> <li>Closet door does not function as it should or cannot be locked.</li> </ul>
Windows	Kitchen	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>

Building 1 - 1825 logan st[Sample,Inspected] - Unit <sup>(b) (6)</sup>					
Non-Health And Safety	Non-Health And Safety Deficiencies				
Doors	Living Area Door does not close and latch automatically as designed.	Unit - Damaged Hardware/ Locks (Doors) - L3	<ul> <li>Entry Door to Unit</li> <li>Hardware is damaged or missing</li> <li>Door does not function as it should (it does not properly latch).</li> </ul>		
Health And Safety Def	iciencies				
Doors	Bathroom	Unit - Damaged Frames/ Threshold/Lintels/Trim (Doors) (NLT) - L3	<ul> <li>Bathroom Door</li> <li>Frame is damaged causing the door not to function or lock (this includes thresholds, lintels, trim, headers, and jambs)</li> <li>This condition DOES NOT RESULT in a Health and Safety concern.</li> </ul>		

## Building 1 - 1825 logan st[Sample,Inspected] - Unit (b) (6

None

## Building 1 - 1825 logan st[Sample,Inspected] - Unit (b) (6

None

Building 1 - 1825 logan st[Sample,Inspected] - Unit (b) (6)				
Non-Health And Safety Deficiencies				
Windows	Bedroom	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or</li> </ul>	

Item	Location/Comments	Deficiency/Severity	Decisions
			missing
Windows	Bathroom	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>

Building 2 - 701 east 14th ave[Sample,Inspected] - Building Exterior			
Non-Health And Safety	Deficiencies		
FHEO - Accessibility to Main Floor Entrance		BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance) - L3	- There IS an obstructed or missing accessible route to or from the main ground floor entrance (accessible route includes level surface to the door, ramps, etc.)

## Building 2 - 701 east 14th ave[Sample,Inspected] - Building Systems

None

## Building 2 - 701 east 14th ave[Sample,Inspected] - Common Areas

None

Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)					
Non-Health And	Non-Health And Safety Deficiencies				
Windows	Bedroom	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>		

Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)					
Non-Health And Sa	Non-Health And Safety Deficiencies				
Health And Safety Deficiencies					
Smoke Detector	Living Area	Unit - Missing/Inoperable (Smoke Detector) (SD) - L3	<ul> <li>Missing</li> <li>There is NOT another functioning smoke detector on same level.</li> </ul>		

## Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)

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ltem	Location/Comments	Deficiency/Severity	Decisions
Non-Health And S	Safety Deficiencies		
Windows	Bedroom	Unit - Damaged/Missing Screens (Windows) - L1	- Screens - One or more screens in a unit are punctured, torn or otherwise damaged or missing
Windows	Living Area	Unit - Damaged/Missing Screens (Windows) - L1	- Screens - One or more screens in a unit are punctured, torn or otherwise damaged or missing

## Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)

Non-Health And Safety Deficiencies

Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)			
Non-Health And Safety Deficiencies			
Windows	Living Area	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>

Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)  Non-Health And Safety Deficiencies				

Building 2 - 701 east 14th ave[Sample,Inspected] - Unit (b) (6)				
Non-Health And Safety Deficiencies				
Windows	Kitchen	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>	

Item	Location/Comments	Deficiency/Severity	Decisions	
Building 2 - 701 east 14th ave[Sample,Inspected] - Unit ®				
Non-Health And Safety Deficiencies				

Building 3 - 1746 clarkson st[Sample,Inspected] - Building Exterior Non-Health And Safety Deficiencies			

Building 3 - 1746 clarkson st[Sample,Inspected] - Building Systems			
Non-Health And Safety Deficiencies			
Emergency Power	Floor 1 By <sup>(b) (6)</sup>	BS- Auxiliary Lighting Inoperable (Emergency Power) - L3	- Auxiliary lighting does not function
Emergency Power	Floor 2 By <sup>(b) (6)</sup>	BS- Auxiliary Lighting Inoperable (Emergency Power) - L3	- Auxiliary lighting does not function

Non-Health And Safet		pected] - Common Areas	
Halls/Corridors/Stairs	Basement	CA - Peeling/Needs Paint (Walls) - L1	<ul><li>Peeling Paint or Needs Paint</li><li>1 to 4 square feet of two or more wall areas</li></ul>
Laundry Room	Basement	CA - Peeling/Needs Paint (Walls) - L1	<ul><li>Peeling Paint or Needs Paint</li><li>1 to 4 square feet of two or more wall areas</li></ul>
Patio/Porch/Balcony	Floor 2	CA - Peeling/Needs Paint (Floors) - L2	<ul><li>Peeling Paint or Needs</li><li>Paint</li><li>Greater than 4 square feet</li></ul>
Patio/Porch/Balcony	Floor 1	CA - Peeling/Needs Paint (Floors) - L2	<ul><li>Peeling Paint or Needs</li><li>Paint</li><li>Greater than 4 square feet</li></ul>

## Building 3 - 1746 clarkson st[Sample,Inspected] - Unit (b) (6)

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ltem	Location/Comments	Deficiency/Severity	Decisions
Non-Health And S	Safety Deficiencies		
Doors	Hallway light observed.	Unit - Deteriorated/Missing Seals (Entry Only) (Doors) - L3	<ul> <li>Entry Door to Unit</li> <li>Seals/caulking is missing or deteriorated to the point the door is not weather-resistant (if designed to have seals)</li> </ul>

### Building 3 - 1746 clarkson st[Sample,Inspected] - Unit

Non-Health And Safety Deficiencies

Building 4 - 1920 east	17th ave[Sample,Inspecte	ed] - Building Exterior	
Non-Health And Safety	/ Deficiencies		
Doors	Door does not close and latch automatically as designed. by (b)(6)	BE - Damaged Hardware/ Locks (Doors) - L3	<ul> <li>Entry Door (leads to the outside of the building)</li> <li>Hardware is damaged or missing</li> <li>Door does not function as it should (it does not latch), cannot be locked (only if designed to lock)</li> <li>This condition MAY RESULT in a Health and Safety concern.</li> </ul>
FHEO - Accessibility to Main Floor Entrance		BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance) - L3	- There IS an obstructed or missing accessible route to or from the main ground floor entrance (accessible route includes level surface to the door, ramps, etc.)

## Building 4 - 1920 east 17th ave[Sample,Inspected] - Building Systems

None

#### Building 4 - 1920 east 17th ave[Sample,Inspected] - Common Areas

None

Building 5 - 1924 east 17th Ave[Sample,Inspected] - Building Exterior				
Non-Health And Safety Deficiencies				
FHEO - Accessibility to Main Floor Entrance		BE- Obstructed or Missing Accessibility Route (FHEO	There IS an obstructed or missing accessible route to	

Item	Location/Comments	Deficiency/Severity	Decisions
		Accessibility to Main Floor	or from the main ground
		Entrance) - L3	floor entrance (accessible
			route includes level surface
			to the door, ramps, etc.)

#### Building 5 - 1924 east 17th Ave[Sample,Inspected] - Building Systems

None

Building 5 - 1924 east	Building 5 - 1924 east 17th Ave[Sample,Inspected] - Common Areas				
Non-Health And Safety	/ Deficiencies				
Basement/Garage/ Carport	Basement Hole ripped in wall.	CA - Damaged (Walls) - L3	<ul> <li>Hole(s)</li> <li>Regardless of size, you can see through the hole into the adjoining room</li> <li>This condition MAY RESULT in a Health and Safety concern.</li> </ul>		
Health And Safety Def	Health And Safety Deficiencies				
Basement/Garage/ Carport	Basement	CA - Broken/Damaged/ Missing Steps (Stairs) (NLT) - L3	- Steps - broken, damaged or missing		

#### Building 5 - 1924 east 17th Ave[Sample,Inspected] - Unit (

None

#### Building 6 - 1928 east 17th Ave[Sample,Inspected] - Building Exterior Non-Health And Safety Deficiencies FHEO - Accessibility to BE- Obstructed or Missing There IS an obstructed or Main Floor Entrance Accessibility Route (FHEO missing accessible route to Accessibility to Main Floor or from the main ground Entrance) - L3 floor entrance (accessible route includes level surface to the door, ramps, etc.)

#### Building 6 - 1928 east 17th Ave[Sample,Inspected] - Building Systems

None

#### Building 6 - 1928 east 17th Ave[Sample,Inspected] - Common Areas

None

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Item	Location/Comments	Deficiency/Severity	Decisions			
Building 7 - 1667 race	Building 7 - 1667 race st[Sample,Inspected] - Building Exterior					
Non-Health And Safety	Deficiencies					
FHEO - Accessibility to Main Floor Entrance		BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance) - L3	- There IS an obstructed or missing accessible route to or from the main ground floor entrance (accessible route includes level surface to the door, ramps, etc.)			

#### Building 7 - 1667 race st[Sample,Inspected] - Building Systems

None

#### Building 7 - 1667 race st[Sample,Inspected] - Common Areas

None

Building 7 - 1667 race st[Sample,Inspected] - Unit (b) (6)  Non-Health And Safety Deficiencies				
Windows	Living Area	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>	

Building 8 - 1601-15 east 17th[Sample,Inspected] - Building Exterior				
Non-Health And Safety Deficiencies				
FHEO - Accessibility to Main Floor Entrance		BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance) - L3	- There IS an obstructed or missing accessible route to or from the main ground floor entrance (accessible route includes level surface to the door, ramps, etc.)	

## Building 8 - 1601-15 east 17th[Sample,Inspected] - Building Systems

None

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Item	Location/Comments	Deficiency/Severity	Decisions		
Building 8 - 1601-15 east 17th[Sample,Inspected] - Common Areas					
Non-Health And Sa	afety Deficiencies				
Closet/Utility/ Mechanical	Basement Boiler room.	CA - Damaged Surface (Holes/Paint/Rust/Glass) (Doors) - L2	<ul> <li>All Other Doors (includes closet or other interior doors)</li> <li>Surface is damaged</li> <li>Door has holes.</li> <li>1/4 inch to 1 inch</li> </ul>		

	east 17th[Sample,Ins	spected] - Unit (b) (6)	
Non-Health And Sat	Bedroom bedroom 1	Unit - Damaged Surface (Holes/Paint/Rust/Glass) (Doors) - L3	<ul> <li>All Other Doors (includes closet or other interior doors)</li> <li>Surface is damaged</li> <li>Door has holes.</li> <li>Greater than 1 inch</li> <li>This condition DOES NOT RESULT in a Health and Safety concern.</li> </ul>
Doors	Bedroom bedroom 3	Unit - Damaged Surface (Holes/Paint/Rust/Glass) (Doors) - L3	<ul> <li>All Other Doors (includes closet or other interior doors)</li> <li>Surface is damaged</li> <li>Door has holes.</li> <li>Greater than 1 inch</li> <li>This condition DOES NOT RESULT in a Health and Safety concern.</li> </ul>
Health And Safety [	Deficiencies	•	
Electrical System	Basement 1st floor	Unit - GFI - Inoperable (Electrical System) (NLT) - L3	- GFI does not function when self-test button is pressed
Electrical System	Kitchen	Unit - GFI - Inoperable (Electrical System) (NLT) - L3	- GFI does not function when self-test button is pressed

Building 8 - 1601-15 east 17th[Sample,Inspected] - Unit (b) (6)			
Non-Health And Safety Deficiencies			
Doors	Hallway	Unit - Damaged Hardware/	- All Other Doors (includes

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Item	Location/Comments	Deficiency/Severity	Decisions
		Locks (Doors) - L1	closet or other interior doors) - Hardware is damaged or missing - Closet door does not function as it should or cannot be locked.

Building 9 - 1901-21 east 16th[Sample,Inspected] - Building Exterior					
Non-Health And Safety Deficien	Non-Health And Safety Deficiencies				
FHEO - Accessibility to Main Floor Entrance	BE- Obstructed or Missing Accessibility Route (FHEO Accessibility to Main Floor Entrance) - L3	- There IS an obstructed or missing accessible route to or from the main ground floor entrance (accessible route includes level surface to the door, ramps, etc.)			

## Building 9 - 1901-21 east 16th[Sample,Inspected] - Building Systems

None

## Building 9 - 1901-21 east 16th[Sample,Inspected] - Common Areas

None

Doors	Bedroom bedroom 1	Unit - Missing Door (Doors) - L1	<ul> <li>All Other Doors (includes closet or other interior doors)</li> <li>Door is missing</li> <li>One door is missing</li> </ul>
Windows	Bathroom 2nd floor	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>
Windows	Bedroom bedroom 2	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>

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Item	Location/Comments	Deficiency/Severity	Decisions
Windows	Kitchen	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>
Windows	Bathroom 1st floor	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>
Health And Safety Defi	ciencies		
Stairs	Hallway	Unit - Broken/Missing Hand Railing (Stairs) (NLT) - L3	<ul> <li>Hand Railing</li> <li>Hand rail for 4 or MORE stairs is missing, damaged, loose, or otherwise unusable</li> </ul>

<b>Building 9 - 1901</b>	Building 9 - 1901-21 east 16th[Sample,Inspected] - Unit (b) (6)				
Non-Health And	Safety Deficiencies				
Doors	Hallway	Unit - Missing Door (Doors) - L1	<ul> <li>All Other Doors (includes closet or other interior doors)</li> <li>Door is missing</li> <li>One door is missing</li> </ul>		
Windows	Kitchen	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>		
Windows	Bedroom bedroom 1	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>		
Windows	Bedroom bedroom 2	Unit - Damaged/Missing Screens (Windows) - L1	<ul> <li>Screens</li> <li>One or more screens in a unit are punctured, torn or otherwise damaged or missing</li> </ul>		

#### **Notice: Modifications to the Inspection Summary Report**

With the rollout of the new Uniform Physical Condition Standards (UPCS) inspection software (version 4.0). PIH-REAC now has the capability to collect more detailed information about observations made during the inspection of properties. Therefore, the report has been modified to provide this detailed information, and also to make the results of the inspection more clear. The following explains the major changes to the report.

**Changes to Score Summary -** The section of the report, which summarizes the score, has been modified to better explain how the final score was derived for the property, and the source of lost points. Additionally, score information from the two most recent inspections of the property is provided to allow comparison to this inspection's score.

**Addition of scored and non-scored deficiency reports -** The section of the report that displays observed deficiencies has been divided into two sections: the Score Report and the Deficiency Report. Non-scored deficiencies refer to multiple deficiencies of the same type observed with the same sub-area, they are reported for informational purposes only and are not scored. Only one deficiency of the same type for the same sub-area is counted for scoring purposes.

**Score Report -** a detailed account of only the scored deficiencies by sub-area.

**Deficiency Report -** A detailed account of all deficiencies, both scored and non-scored, by sub-area. In addition, standardized locations and more descriptive information for each deficiency are provided.

To read more about the above, and for additional assistance in understanding the report, you may access the Inspection Summary Report Guide (version 4.0) at <a href="http://www.hud.gov/offices/reac/products/pass/inspectionrpt40.cfm">http://www.hud.gov/offices/reac/products/pass/inspectionrpt40.cfm</a>

#### PHYSICAL INSPECTION SUMMARY REPORT

The Inspection Summary Report is designed to achieve two objectives:

- 1. Provide the Public Housing Agency or owner and/or owner agent (POA) with the background information, *i.e.* addresses, phone numbers, building names, etc., collected during the property inspection.
- 2. Provide the POA the results of the REAC physical inspection of a specific property.

The items below describe the information provided in the Inspection Summary Report.

<u>Inspection Number</u>: The inspection number is unique for each property inspection conducted by REAC. Each time a property is inspected by REAC, a new inspection number is used. These unique numbers may be used to communicate with REAC on any matter concerning a particular inspection.

Property Information: Information related to a property is provided:

- Property identification number (in parentheses) a unique number in HUD databases
- Property name
- Status as scattered site (Yes/No)
- Relevant addresses, phone numbers, fax numbers, and e-mail addresses for the property

Each of these should be checked carefully for accuracy. All discrepancies should be reported to the REAC Physical Inspection Operations Center at 1-877-406-9220.

<u>Building Unit Count</u>: The total number of buildings and units on the property are given, along with the number of buildings and units actually inspected by REAC

<u>Scores</u>: An overall numerical score is given as a value from zero to 100. Separate numerical scores are also given for each of five areas:

- site
- building exterior
- building systems
- common areas
- units

The five area scores range from zero to the maximum number of points possible for each area. The possible points for a given area are determined for a specific property based on the inspectable items actually present in each area. The sum of the area points identifies what the overall score would be if there were no health & safety (H&S) deficiencies. The overall numerical score is then calculated by subtracting the sum of deductions for H&S deficiencies from the sum of the individual "area points".

Examples of overall scores are: 95c; 67b\*; 84a\*; 100b; 78a; and 43c\*. The asterisk(\*) indicates that H&S deficiencies were found with respect to smoke detectors. The lower-case letter indicates whether or not other kinds of H&S deficiencies were observed, as follows:

- The letter "a" is given if no health and safety deficiencies were observed other than for smoke detectors.
- The lower-case letter "b" is given if one or more non-life threatening H&S deficiencies, but no exigent/fire safety

H&S deficiencies were observed other than for smoke detectors.

- The lower-case letter "c" is given if one or more exigent/ fire safety (calling for immediate attention or remedy) H&S deficiencies were observed.

Although all H&S deficiencies, except for smoke detector problems and "other" hazards, affect the scores with appropriate deductions, the letter grades are added to highlight the serious nature of H&S deficiencies, all of which need to be addressed by the POA.

<u>Health and Safety Counts:</u> In addition to the counts of actual H&S deficiencies observed in the inspected buildings and units, the *estimated* number of H&S deficiencies that would have been found had all buildings and units been inspected is also given. This projected count gives a sense of the total H&S problem for the inspected property. The projection is calculated by dividing the counts actually observed in buildings or units by the proportion of buildings or units inspected. The percent of buildings and units inspected is additionally given to show the basis for the calculations.

<u>Systemic Deficiencies:</u> Defects observed in at least one third (1/3 <sup>rd</sup>) of the inspected units or buildings are listed by whether or not they are repairs generally requiring large cash outlays ("Capital" items) or generally requiring smaller cash outlays ("Ordinary" items).

<u>Participants & Buildings/Units:</u> Information provided includes:

- relevant addresses, phone numbers, fax numbers, and e-mail addresses for participants
- name, year built, number of units and address for each building on the property. Note: All buildings on the property should be listed.

As before, each of these should be checked carefully for accuracy and any discrepancies should be reported to the REAC Technical Assistance Center (TAC) at 1-888-245-4860.

Inspectable Items: This portion of the report details all deficiencies found in the inspection. The main headings in the first column refer to the inspectable area -- site, building exterior, building systems, common area, unit or health & safety where the deficiency was observed. The entries are "inspectable items" within which the deficiencies were found. Some items may not be present for a given property. In such cases, appropriate adjustments are made in the points of each area. Items present, but with no deficiencies found, are not listed. Inspectable items are:

<u>Site:</u> fencing & gates, grounds, mail boxes/project signs market appeal, parking lots/driveways/roads, play areas and equipment, refuse disposal, retaining walls, storm drainage and walkways/stairs.

Building Exterior: doors, fire escapes, foundations, lighting, roofs, walls and windows.

<u>Building Systems:</u> domestic water, electrical system, elevators, emergency power, exhaust system, fire protection, heating/ ventilation/ air-conditioning and sanitary system.

<u>Common Areas:</u> basement/garage/carport, closet/utility/mechanical, community room, day care, halls/corridors/stairs, kitchen, laundry room, lobby, office, other community spaces, patio/porch/balcony, pools

and related structures, rest rooms/pool structures, storage and trash collection areas.

<u>Unit:</u> bathroom, call-for-aid, ceiling, doors, electrical system, floors, heating/ventilation/air-conditioning, hot water heater, kitchen, laundry area (room), lighting, outlets/switches, patio/porch/balcony, smoke detectors, stairs, walls and windows.

<u>Health & Safety:</u> air quality, electrical hazards, elevator, emergency/ fire exits, flammable materials, garbage and debris, hazards, infestation.

#### Column labeled NO/OD:

NO: The inspection protocol requires the inspector to check for the existence of certificates for certain items such as lead-based paint, elevators, etc. If the inspector verifies all the required certificates, the report will not include any certificate information. If a certificate is not present, the first inspectable item listed will be "certificates" and the designation "NO" will be listed for each unavailable certificate.

OD: If the inspector records a deficiency, then an OD in this column refers to the "observed deficiency" for the given item.

<u>Column labeled Observation:</u> The column lists each specific deficiency observed within a given inspectable item. Each deficiency has a definition, which specifies what must be observed for that deficiency to be recorded. Also noted in this column are observations about Health & Safety items. These are:

- (LT) Exigent/Fire Safety (calling for immediate attention or remedy)
- (NLT) Non-Life Threatening
- (SD) Smoke Detector

Definitions for all deficiencies are given in the physical inspection section at REAC's web site on the Internet (www.hud.gov/reac/). Click on "Products" then "Physical Inspection" and then "Physical Inspection Definitions"

<u>Column labeled Severity:</u> Deficiencies differ by "severity". The definitions specify what must be recorded for a given deficiency under one of three possible severity levels - level 1, level 2 and level 3. The severity level is given on the report to indicate which part of the definition actually applies for the specific deficiency observed. Severity levels are defined within a given deficiency and do not necessarily indicate which deficiencies are the worst. For more serious deficiencies, a level 2 severity may be more of a problem and may reduce the overall score more than less serious deficiencies with a severity of level 3.

<u>Location/Comments</u>: Comments are required for all severity level 3 deficiencies.

Column labeled Ded.: This column gives the points deducted from the overall property score for the observed deficienies. In the shaded heading the possible points are given for that area and building or unit. Although the listed points deducted may sum to more than the possible points, the total deducted from the overall property score for that area and building or unit does not exceed its possible points. The listing of points deducted is rounded to the nearest tenth of a point, so "<0.05" is listed when the points deducted is a very small fraction, but greater than zero. Where there is a blank or zero, such as for lack of a certificate or observed smoke detector problems, it means no points are deducted from the property score.

# PROJECT OWNER'S CERTIFICATION THAT ALL EXIGENT HEALTH AND SAFETY ITEMS HAVE BEEN CORRECTED

SEND OR FAX SIGNED COPY TO LOCAL MF OFFICE

[Name o	f Project Owner:]			_ (the "Project
Owner"),	the owner of [Project	Name:]		,
			[Project Number:]	(the
"Project")	) by and through its duly	authorized representative	identified below, hereby certifies that:	
1.	•	• • •	t the Project have been corrected. Suc Exigent and Fire Safety Hazards Ol	
2.	•	epairs, and the date or da	pairs that have been made to correct that the repairs were made. If repairs v	
Owner, w	who is so authorized by ion and Project Owner:]	reason of his/her position	red by a duly authorized representative as the [State Fully Relationship Bet	ween Signer of
Project	foregoing statements, a	as well as the date, signa	ture and identifying information of the D as true and accurate this	signer and the
		Р	roject Owner:	
		E	By: Signature:	
			Print Name:	
			Title:	