



Woburn Post Office
462 Washington St
Woburn, Ma 01801

August 20th, 2016



Winchester, MA 01890

Dear Postal Customer,

The mailbox you currently have at your house must be moved out towards the street or proper handrails must be installed on the stairs. This mailbox is presently on the house but without proper railings we believe it to be unsafe. Effective immediately we will not deliver mail to your house until the mailbox is moved or until properly secured railings are put in place on the stairs. The Occupational Safety & Health Administration (OSHA) section 1926.1052 requires stairways with at least 4 risers or rising more than 30 inches to be equipped with at least one handrail; and one stair rail system along each unprotected side or edge. I have included a copy of this OSHA section with this letter.

Generally customers should install mailboxes with the bottom of the mailbox at a vertical height of between 3½ to 4 feet from the road surface. The curbside mailbox must be on the right side of the road in the carrier's travel direction. Mailboxes should be placed so the carrier can conveniently serve them without leaving the vehicle. Customers must remove obstructions including vehicles, trashcans, and snow that impede delivery.

Please note mailbox posts are subject to local restrictions, state laws, and federal highway regulations. If you have any questions, please feel free to call me.

Sincerely,

William Harris
Postmaster Woburn
781-937-8694

